

21st Annual Kea'au Christmas Light Parade
“CHRISTMAS CHEER FOR 21 YEARS”
Saturday, December 14th, 2024

The Kea'au Community Christmas Parade Committee (KCCPC) is proud to announce the 21st annual Kea'au Community Christmas Light Parade. The theme for this year is *Christmas Cheer for 21 Years*. The parade is set for Saturday, December 14th, 2024, starting at 6:00 p.m. with participant line-up at 4:45 pm.

The KCCPC would like to invite you to participate in this year's parade. Enclosed you will find a Parade Entry Form, Rules and Regulations, Waiver and Liability Form and a map of the parade route. Early submittal of forms should be signed and returned by December 6, 2024, to *WH Shipman LTD at 16-127 Lapa'au Road, Kea'au, HI 96749 OR the completed forms may also be sent via email to: monmac@hawaii.rr.com.*

You will be contacted to confirm your participation once we receive all of your information. Once submitted, your groups' name and information will be posted on the parade website. We look forward to your participation.

If you would like to receive an electronic copy of the entry packet, you may request the packet via our Facebook page.

Very Truly Yours,

The Kea'au Community Christmas Parade Committee

21st Annual Community Christmas Light Parade

Sponsored by the Kea'au Community Christmas Parade Committee (KCCPC)

RULES AND REGULATIONS

1. GENERAL ASSEMBLY: The parade will begin promptly at 6:00 p.m. on Saturday, December 14, 2024, **RAIN OR SHINE. Please be in the staging area by 4:45 pm SHARP!** Late entries will go to the back of the line.

2. NO THROWING OR PASSING OUT OF ANY ARTICLES: These include candies, flowers, brochures or the like, **without the prior approval of the Kea'au Community Christmas Parade Committee.**

3. NO DEPICTION OF SANTA, EXCEPT FOR THE FINAL FLOAT: (no live, image, blow-ups, costumed etc.): Because Santa is usually the highlight at the end of the parade, we are asking that you do not have someone depicting Santa Claus on your float or in your marching group. *points will be deducted if you have any depiction of Santa

4. PARTICIPATION: Participation in the parade is based on the intention indicated on the signed Participant's Application Form, compliance with the Rules and Regulations, and providing positive impact to the parade as determined by the KCCPC, **NO NEGATIVE MESSAGES ARE ALLOWED.**

***KCCPC policy disallows ANY political groups, parties, and messaging or promotions.**

***KCCPC also disallows any alcohol related decorations as the theme of this years' parade in no way relates to the "legal drinking age".**

Participants who break the above rules may be subject to point deductions, disqualification, fines, and lifetime ban from future parades.

KCCPC reserves the right to refuse participation to anyone who violates the Rules and Regulations, does not have a completed Participants Agreement, or to those who do not provide positive impact to the parade.

5. IDENTIFYING SIGNS/BANNERS: All entries, marching units, cars and floats need to either carry or post (on vehicles) identifying signs of their group. ***PLEASE BE SURE THAT YOUR IDENTIFYING SIGNS/BANNERS ARE WELL LIT.** *This is especially important when passing by the judge's stand.* Each participating group is allowed NO MORE THAN a minute & half (1.5 minutes) to perform in front of the judge's stand before moving on. **NEW:** The judge's stand will be situated on the hill (Lapa'au Rd) just before the Kau-Keaau-Pahoa Complex Offices. You will be stopped by a staff member in front of the judges stand for your review.

6. SAFETY RULES: For the sake of the public's safety and the well being of all participants, the following rules will be strictly adhered to:

- a.) No alcoholic beverages, drugs, or intoxicating substances may be consumed or used during the staging period, during the parade, or during the clean-up period.

- b.) ALL FLOATS MUST BE READY TO GO AT TIME OF ARRIVAL. *PREFERABLY NO DECORATING OF FLOATS IN THE STAGING AREA FOR SAFETY REASONS. We kindly ask for your cooperation as this area does get hectic during staging. Please be sure to remove all trash/plant debris from the staging area.
- c.) All vehicles must always be motorized and have a duly qualified and licensed driver and a passenger. The passenger must be familiar with all operations of the vehicle and qualified and licensed to operate the vehicle.
- d.) If an emergency vehicle(s) needs to pass through the parade route, all participants shall move to the right side of the parade route to allow the emergency vehicle to pass.
- e.) All vehicles and drivers will be subject to inspection for proper registration driving credentials, and necessary equipment for the vehicle required by law.
- f.) Vehicles over 10,000 pounds GVW must have an operable fire extinguisher.
- g.) No pyrotechnics allowed at any time.

7. **DECORATIONS:** Although there are no restrictions concerning the type of decorations that can be used, SAFETY SHOULD BE YOUR PRIMARY CONCERN. Participants must ensure that the decorations will not fall off the vehicle causing a safety hazard. The name of the group must be posted on both sides of the float. All participants are responsible for the proper disposal of their decorations after the parade. **Please remember that this is a lighted parade. It will be dark by 6:00 pm. so come prepared with flashlights, glow sticks, Christmas Lights, etc.**

8. **ENTRY FEES:** KCCPC will not charge entry fees for any parade participant but will gladly accept a monetary donation if given.

9. **PARADE ROUTE:** A map of the parade is enclosed. Floats should review the route prior to the parade to ensure the decorations will not interfere with utility or other wires, lights, and other objects along the parade route (height not to exceed 14 feet). The parade will be over once the last participant reaches the finish location which is the road entry to Shipman Gym. Floats may be dismantled at Shipman Park to avoid congestion and disruption to the flow of traffic. To reach Shipman Park, use the underpass located just beyond Puna Hongwanji on the left.

10. **SANCTIONS:** Any participant violating these Rules and Regulations or is deemed by the KCCPC to be acting in such a manner as to be dangerous to the public or other participants, will be removed from the parade and/or not be allowed to participate in the parade or any future parades.

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AUTHORIZED CONTACT'S SIGNATURE:

I certify that I have read, understand, and will abide by the Rules and Regulations set forth by the Kea'au Community Christmas Parade Committee (KCCPC) as a participant in the annual Christmas Light Parade.

Print Name

Title: _____

Signature

Date: _____

KEA'AU COMMUNITY CHRISTMAS LIGHT PARADE

**21st Annual Kea'au Christmas Light Parade in Kea'au Town
Saturday, December 14th, 2024**

**INDEMNITY AND HOLD HARMLESS AGREEMENT
(One form for each participant required)**

In consideration of being permitted to participate in the Parade and/or other activities connected with the 21st Annual Kea'au Community Christmas Light Parade sponsored by the Kea'au Community Christmas Parade Committee (KCCPC), the undersigned, on behalf of the

(Releaser)

hereby releases and discharges the KCCPC, its officers, and members from all liability of any nature for any and all losses or injury to persons or property, including death, howsoever caused while Releaser, its members and anyone associated with the Releaser are participating in the Parade or any other activities of the Kea'au Community Christmas Light Parade.

Signed (Legal name of Participant or Parent/Guardian if Participant is a minor)

Print (Legal name of Participant or Parent/Guardian if Participant is a minor)

Unit Name

Date

IMPORTANT NOTICE: ▲▼▲

ALL BUSINESSES, SCHOOLS, AND/ OR ORGANIZATIONS ARE RESPONSIBLE FOR RUNNING OFF WAIVER FORMS FOR ***EACH*** PARTICIPANT **OR** LEAD ORGANIZER MAY SIGN OFF FOR EACH GROUP WITH THE UNDERSTANDING THAT THE PARTICULAR GROUP WILL BE LIABLE IF THERE IS AN INJURY OR ACCIDENT.

**PLEASE TURN IN COMPLETED PARTICIPATION PACKET & WAIVER FORMS BY
DECEMBER 6, 2024!**

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Kea'au Community Christmas Light Parade

**21st Annual Kea'au Christmas Light Parade in Kea'au Town
Saturday, December 14th, 2024**

“Christmas Cheer for 21 Years”

OFFICIAL PARADE ENTRY

NAME OF ORGANIZATION: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP CODE: _____

OFFICIAL CONTACT PERSON: _____

PHONE (Residence/Cell): _____ **(Business):** _____

EMAIL ADDRESS: _____

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CLASSIFICATION OF ENTRY – Select correct category*

- DECORATED FLOAT**
 - SMALL FLOAT (Pick-up trucks/decorated vehicles)**
 - MEDIUM FLOAT (4x4 trucks pulling a trailer)**
 - LARGE FLOAT (20' to 40' trailers)**
- MARCHING BAND *approx. number of marchers in your group _____**
- MARCHING UNIT *approx. number of marchers in your group _____**
- CAR(s) *if more than one, please specify # _____**
- MOTORCYCLE(s) *if more than one, please specify # _____**
- HORSE MOUNTED UNIT**
- BIG RIGS/TRUCK (End of parade)**

**Please be advised that the categories may be combined FOR JUDGING PURPOSES, depending on the number of entries per category*

**Please specify dimension of your entry:
LENGTH _____ (very important for staging) HEIGHT _____ not to exceed 14 feet**

MANDATORY DESCRIPTION OF ENTRY

**Be creative as this is what the announcer will be reading. (Please briefly summarize your description in a few sentences.) YOUR SUBMISSION MAY BE EDITED IF TOO LONG.*

For official use only – to be completed by KCCPC

DATE RECEIVED: _____ BY: _____

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Kea'au Community 21st Annual Christmas Light Parade

December 14th, 2024 - Route Information

1. Pre-Staging - All participants in the parade will enter from Kukula Street, into Kea'au High School stadium parking lot - staging next to the Softball Stadium. Line-up will then head up towards Keaau-Pahoa Road. *may be subject to change/participants will be notified if this happens
2. Line-up Directors will line up participants accordingly. Please give them your full cooperation.
3. Police Officers will be assisting with the directions in this area.
4. All participants must be in line at 4:45 pm sharp! Late arrivals will go to the back of the parade.
- 5. Honking Horns-Very Important! Refrain from honking your horn so that everyone can enjoy the music, children singing, and bands' playing. It's been very difficult to hear them in the past.**
- 6. Big rigs, Trucks - As in the past, the Big Rigs will be at the end of the parade OR spread out toward the end, before the Fire Engine. At this point and time, you may MODERATELY honk your horns. (For example, no more than 3 honks between each MC station.) We understand how the children enjoy this part of the parade. However, NO honks at MC stations. Excessive honk use may result in point deductions.**

Be Respectful, Be Responsible & Most Important, Be Safe!